NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL MEETING HELD ON MONDAY 19^{9h} OCTOBER 2026 AT THE NYNEHEAD MEMORIAL HALL, COMMENCING AT 19.30

(in the format to be presented for approval at the next meeting)

Present **Attending**	Cllrs Mr Peter Swinburn (PS), Dr J Butterley (JB), Mrs A Harcombe (AH), Mr M Vest (MV), Mrs R Ball Risk (RBR). C Morrison-Jones (Clerk and RFO) Somerset Councillor Mr G Wren attended the public speaking time and delivered his report before the meeting started 3 x members of the public

26/089	Apologies of Absence	None
26/090	Declarations of Interest and Dispensations	There were no Declarations of Interest or Dispensations.
26/091	Approval of Minutes	Draft minutes, item 26/084(iii) the last paragraph on this fire hydrant was identified as unrepresentative and was deleted and replaced with "Residents are encouraged to identify and know the location of their nearest fire hydrant." **Resolution:** The Minutes of the meeting held on 17th August were then approved and signed as a correct record after the above alteration.
26/092	Actions from the previous meeting	(i)Councillors to contact Wessex Water and the Fire Brigade to enquire about identifying hydrants in the parish and clarify if they are regularly inspected and tested.
26/093	Appointment of new Clerk and RFO	**Resolution:** to approve the appointment of Claire Morrison-Jones as the Clerk and Responsible Financial Officer for Nynehead Parish Council
26/094	Planning Matters	(i) To consider new planning applications received None received (ii) Updates on current or previous planning applications - Application number : 26/26/0011/LPW. Application for a Lawful Development Certificate for the proposed use of an existing dwelling as a children's home accommodating up to four child residents at Dunelm, Chipley Road, Nynehead. Approved 7/10/2026
26/095	Police Report	(i)There were 7 calls to police for Nynehead, Oake and Bradford on Tone for the month of September. 1 Domestic incident, 2 Road Related Incidents – One car found in hedge, one broken down tractor, 3 Road Traffic Collisions, 1 Abandoned 999 call – This was a miss dial. (ii)Beat surgery The last one was scheduled for July 25th but was unattended by the police, also some previous ones have been unattended, despite being advertised

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26/096	Rights of Way	(i)1 ongoing issue (awaiting up date from ROW Officer) WG14/1-path from Nynehead to Bradford (ii)1 ongoing with footpath through Luckham Farm farmyard to Milverton WG7/1, the recent formal diversion is fine but the stretch of path parallel to solar farm isn't being maintained. Councillors to photograph and contact ROW Officer (obstruction first reported on SC portal in 2024)
26/097	Highways	(i) Adopt a gully scheme MV reported talking to a Ruishton councillor at a recent LCN about how successful their gully management volunteers were. Parish council to work with insurance company to establish the conditions required to be met for volunteers insurance cover, and to make contact with Ruishton PC to ask how they manage volunteer insurance and training (ii) Road markings – roundels, MV reported that Highways have confirmed that they are to be repaired and remarked (iii) MV reported that flood warning signs are to be installed by SC, awaiting confirmation of the exact signage and wording to be used.
26/098	Parish Council Administration	(i)Google analytics for nyneheadparish.gov.uk – There were 492 active users recorded last month, but of these over 170 were recorded as from outside the UK so likely to be bots. The average viewing time was short, only 17 seconds. (ii)Changes to the website – the clerk explained that in order to be compliant with the Transparency Code the Parish Council needed to permanently display the agendas and associated meeting documents **Resolution:**to work towards making the necessary changes to website to display required documents (iii) Retention of Nynehead.org domain name **Resolution:** to renew the Nynehead.org domain name for another year (iv)Update on Nynehead Archive – RBR reported that there were a significant number of security alerts issued by Cloudways (hosting system). The archive is now removed from server but it is backed up to a cloud based account if past access is required (v)Storage of Memorial Hall and noticeboard keys – **Resolution:**PS to hold the keys to the hall and noticeboards (iv)Complete the Somerset Preparedness Survey – Due to lack of time, this item to be carried over to the November meeting
26/099	Finance	(i) Q2 bank reconciliations and year spend to date.

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		Resolution: to approve the bank reconciliation to 30.9.26 with total funds held of £18,276.80 Year spend vs budget report to date was presented and noted (ii) Receipts 4.9.26 Somerset Council 2nd half of precept £5791.00 31.8.26 NatWest interest £9.36 30.9.26 NatWest interest £13.20 (iii) Payments Clerk's Expenses September £20.00 HMRC September 2026 £93.40 Nynehead Memorial Hall room hire (20.7, 10.8 & 17.8) £60.00 Community Heartbeat Trust annual support plan £162.00 Clerk expenses & reimbursements October £44.70 HMRC October 2026 £100.21 Clerk's salary for September and October **Resolution:** to approve the above payments (iii) To consider PCs banking arrangements **Resolution:** To open a Unity Trust current account for the PC with an initial deposit of £5000. All councillors to be authorised signatories, clerk to be administrator but not a signatory. Once the new Unity Trust bank account is operational, to formally close both NatWest bank accounts, transferring the total amounts held into the Unity Trust current account. To then open a deposit account with Unity Trust to hold the PC funds not required to cover imminent payments. (iv)To consider the purchase of a PC mobile phone and SIM card **Resolution:** Councillors authorised the clerk spend of up to £100 to buy a suitable mobile phone, together with the purchase of a Giff-Gaff monthly renewable SIM
26/100	Constitution of the Council	It was noted that the number of councillors on Nynehead PC cannot be increased without a Community Governance Review being carried out by Somerset Council
26/101	Correspondence	None to report
26//102	Items requested by Members for the next agenda	Items Requested for the next Agenda (16th November 2026): • draft budget • SIDS, updated data received yet • Future of East Nynehead noticeboard

There being no further business, the meeting closed at 21.55

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