NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 20th OCTOBER 2025 AT THE MEMORIAL HALL, NYNEHEAD

The meeting started at 19.30 and concluded at 21.15

Present	Mr J Toye - Dr J Butterley - Mrs A Harcombe – Mrs R Ball Risk - Mr M Vest – Mr G Wren (Somerset Councillor) attended the first part of the meeting. There were no members of the public.

25/264	Apologies	– PCSO Henderson
25/265	Declarations of Interest	There were no Declarations of Interest or Dispensations.
25/266	Approval of Minutes	The Minutes of the meeting held 18th August were approved and signed as a correct record.
25/267	Actions from the previous meeting	(i) Emergency plan for Nynehead – Tina Mostert, Gordon Stead, Judy and Jonah Jones and Sarah Burt have all kindly agreed to be Emergency monitors. (ii) The wording of the Agenda has been updated (iii) The Clerk has a new email address: clerk@nyneheadparish.gov.uk and work is ongoing to move all NPC correspondence to this new gov.uk account. Mrs Rachael Ball Risk has worked hard to change the website over to the new domain www.nyneheadparish.gov.uk but forwarding will continue from the old address. (iv) The new Clerk email address has been added to the IT policy on the website (v) The Clerk attended a SALC training course – Introduction to AI
25/268	Planning Matters	(i) Planning Application 26/25/0005 – pet grooming workshop at Blockhouse Farm- approved (ii) Planning Application 26/25/0007 –erection of a conservatory at 11 Nynehead Mews – approved (iii) Appeal to 26/25/0003 – Island Cottage Fence - granted
25/269	Police Report	Nynehead, Oake, Bradford on Tone, Langford Budville. Crime Stats for September 2025. There were 3 calls from Nynehead, Oake, Bradford on Tone, Langford Budville for the month of September, these calls involved: 2 Theft and 1 Theft of vehicle
25/270	Rights of Way	(i) Thanks to Robin and Carol Darby for repairing a hole in the footpath WG 8/5 (ii) Thanks to Steve Wadham for mowing the Parish footpaths.
25/271	Highways	(i) Update on flood signage – Mr M Vest is continuing his work to improve the flood marker signage meeting with SC Traffic Engineer Kate Brown. (ii) Mr M Vest is also in contact with Gwyn Hughes (Service Manager SC Highways) regarding work to mitigate flooding at East Nynehead near Langdale and to remove mud and silt build up in the Hollow. (iii) The Police Road Safety Fund **Speed Indicator Device grant application** was submitted on 18th September. If awarded this will cover the cost of the SID for Nynehead.
25/272	Parish Council Administration	(iv) Scribe Payments and Receipts - noted (v) Q2 Bank Reconciliation -noted (vi) Google analytics for nyneheadparish.gov.uk - these figures will be available next month. (vii) **AGAR Assertion 10** relates to Digital and Data Compliance. In accordance with the latest requirements, the Parish Council must ensure digital and data compliance, particularly regarding website accessibility and information technology (IT) policies. Assertion 10 now stipulates

		that the Parish Council must own its website domain and email addresses. Domains ending with .gov.uk are strongly encouraged, as these are monitored by GCHQ and offer enhanced security features. It is also strongly recommended that councillors do not use private email addresses for parish business. This helps ensure security, transparency, and compliance with recommended best practices. (viii) Members agreed that any remaining monies from the grant for Nynehead Natters will go towards hire of the Memorial Hall for the group. The Clerk will inform and transfer the sum to the Hall Treasurer once the final hall hire invoice is paid. The Clerk estimates this to be £10.14
25/273	Receipts and Payments	(i) The Council authorised and instructed payment for: (a) The Clerk's Salary (£306.72) and Expenses (£104.99) Total **£411.71** (b) HMRC (Clerk's PAYE for September) **£76.60** (c) Cloudways Hosting reimburse Mr J Toye **£62.05** (d) Nynehead Memorial Hall PC mtgs x 2 **£48.00** (e) Nynehead Memorial Hall Natters mtgs x 5 **£120.00** (f) East N'head Defib Pads reimburse Mr M Vest **£126.00**
25/274	Correspondence	
25/275	Items requested for next agenda	Items Requested for the next Agenda (17th November 2025): (i) Approve draft budget