

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 19<sup>th</sup> May 2025 AT THE MEMORIAL CLUB, NYNEHEAD

**The meeting started at 20.00 and concluded at 21.45**

<b>Present</b>	Dr J Butterley - Mr J Toye - Mrs A Harcombe - Mrs R Ball Risk - Mr M Vest - Mr J Frost (Parish Footpaths Liaison Officer)	
25/214	Election of Chairman	Mr Jeremy Toye was unanimously voted in as Chair, following the decision of Dr Jan Butterley to stand down. Dr Butterley proposed Mr Jeremy Toye and Mrs Amanda Harcombe seconded. Mr Toye signed the Declaration of Acceptance of Office.
25/215	Election of Vice-Chairman	Dr Jan Butterley was elected as Vice-Chair having been proposed by Mr Malcolm Vest and seconded by Mr Jeremy Toye.
25/216	Register of Interest Forms	Mr Toye completed his Register of Interests form.
25/217	Apologies	PCSO Henderson
25/218	Declarations of Interest	There were no Declarations of Interest or Dispensations.
25/219	Approval of Minutes	The Minutes of the meeting held 14 <sup>th</sup> April were approved and signed as a correct record.
25/220	Actions from the previous meeting	<p>(i) The Clerk contacted Mr Bryant's agent about reinstating Footpath WG 8/2 and WG 8/13. The Clerk received a message from Mitchell Partners saying that WG 8/2 will be re-instated and apologies given for the inconvenience caused following cultivation for potatoes. There has been no response regarding WG 8/13 where maize has been drilled over the footpath.</p> <p>(ii) Members agreed dates in June when <b>Wiveliscombe Community First Responders</b> will run courses on First Aid and Defibrillator training in Nynehead Memorial Hall. The June dates are <b>Saturday 14<sup>th</sup> at 3pm, Monday 23<sup>rd</sup> at 7pm and Thursday 26<sup>th</sup> at 7pm</b>. These courses are free to all and places can be booked by contacting Vicky Hebditch by phone 01823 461474 or email <a href="mailto:nyneheadclerk@gmail.com">nyneheadclerk@gmail.com</a></p>
25/221	Planning Matters	(i) Planning Application <b>26/25/0003 Island Cottage Fence</b> – the owners have informed the Clerk that they have been contacted by the planning department but a decision had not been posted on the planning website at the time of this meeting.
25/222	Parish Council Administration	<p>(i) <b>Annual Governance Statement 2024/25</b> - approved</p> <p>(ii) <b>Annual Internal Audit Report 2024/25</b> - noted</p> <p>(iii) Explanation of Variances for AGAR 2024/25 - noted</p> <p>(iv) Scribe Receipts and Payments - noted</p> <p>(v) Google analytics for <b>nynehead.org</b> - showed 207 active users mostly viewing the Homepage and Events. Members agreed to removing the majority of information regarding Nynehead Memorial Hall from nynehead.org now that the Hall has its own website. There will still be a brief summary and a link to the Memorial Hall website.</p> <p>(vi) Members were shown the recent updates to the Emergency Plan for Nynehead. It was agreed to ask for volunteers to form a 'communication tree' in at least four areas of the village.</p>
25/223	Police Report	Crime stats for Nynehead, Oake, Bradford on Tone, Langford Budville. There were 6 police reports for Nynehead, Oake, Bradford on Tone, Langford Budville for the month of April: 3 Burglary (Ongoing investigations), 1 Neighbour dispute, 1 Harassment and 1 Theft.

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25/224	Rights of Way	<p>(i) <b>Footpath to Bradford-on-Tone WG 8/13</b> a reply was received from Rachel Pearce (SC Senior Rights of Way Officer) stating that following an informal consultation on the diversion proposal in September 2024 13 letters of support and 4 objections were received. SC will respond to the objectors in the hope they may withdraw them. If they do SC will move forward to formal consultations, however it should be noted that it is unlikely that all of them will be withdrawn. If this happens, SC will need to decide whether to take this forward or not with the objections still in place. There is no timescale set for this process.</p> <p>(ii) <b>Report from Footpath Liaison Officer Joe Frost</b> <i>-the footpath on the potato field near Gypsy Lane WG 8/2 has been reinstated. It would be a good idea if farmers and tenants checked where footpaths run before ploughing. Reluctantly I am stepping down from my footpath role due to ill health, unfortunately I just can't walk the distances involved to check the paths. I will give my replacement all the support that I can. Thanks to all the people who have reported problems to me over the last 15 years.</i></p>
25/225	Highways	<p>(i) Update on Flood signage – SC Highways needs to re-survey the levels on the roads at Hornshay and Ash to enable more accurate flood markers that can be sited more appropriately.</p> <p>(ii) SIDs – the Clerk is awaiting opening of grant applications from the Avon &amp; Somerset Police Road Safety Fund, this is expected in June.</p> <p>(iii) <b>Major refurbishment of J26 and Chelston Link Road</b> – Members met Syed Shah SC Public Liaison Officer when he attended the Annual Parish Meeting where he answered questions from Nynehead residents. J26 and the link road will be closed for at least three months causing considerable extra traffic in the lanes around Nynehead. Mr Shah advised that funds have been allocated for roads near the scheme liable to increases in traffic volumes. As the roads through and around Nynehead will be affected the Parish Council will submit details of road defects needing repair prior to these extensive roadworks.</p>
25/226	Receipts and Payments	<p>(i) The Council authorised and instructed payment for:</p> <p>(a) The Clerk's Salary (£297.08) and Expenses (£80.22) Total <b>£377.30</b></p> <p>(b) HMRC (Clerk's PAYE for April) <b>£74.20</b></p> <p>(c) Scribe Annual Subscription <b>£273.60</b></p> <p>(d) Dr J Butterley (reimburse for Payroll Manager Annual Fee) <b>£103.20</b></p> <p>(e) SALC Affiliation Fee <b>£205.85</b></p> <p>(f) Clear Councils Insurance Renewal Fee <b>£364.65</b></p> <p>(g) Donation to Nynehead Club for PC meeting in Club 14/04/25 <b>£20</b></p> <p>(h) Jill Larcombe (Internal Audit Fee + expenses) <b>£68.25</b></p>
25/227	Items requested for next agenda	<p>Items Requested for the next Agenda (16<sup>th</sup> June 2025):</p> <p>(i) Update on Parish Council representative for the Memorial Hall committee</p> <p>(ii) Update on Emergency Plan for Nynehead</p>